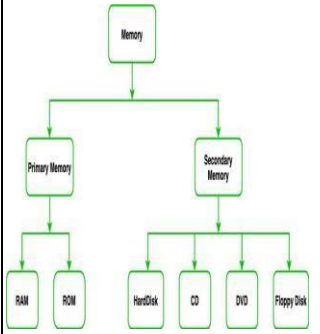
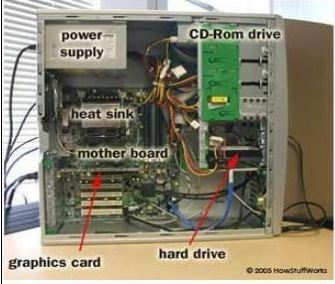

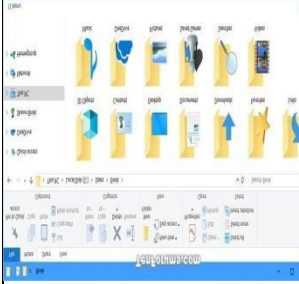
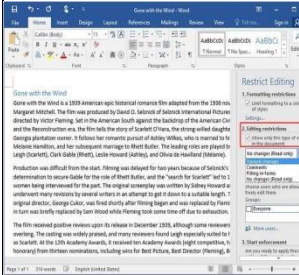


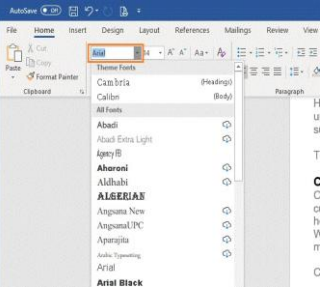
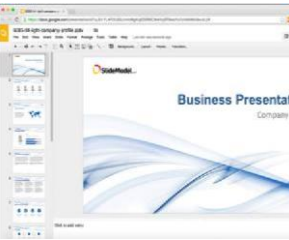
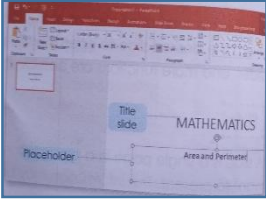
**VIDYA PRATISHTHAN'S**  
**DR. CYRUS POONAWALLA SCHOOL (CBSE)**  
**ANNUAL CURRICULUM PLANNING 2025-26**





**SUB-COMPUTER STUDIES**

**STD -IV**

Sr. No.	Topic	Month & Working days	No. of Periods	Learning Objectives	Expected Learning outcomes	Activity	Teaching Aids	Assessment
1	<p>Computer Memory</p>  <p>Processing Units</p>	April (23)	• (08)	<ul style="list-style-type: none"> <li>• To enable the students to study storing of data in computer</li> <li>• Introduction to binary numbers</li> <li>• Make students familiar with storage devices</li> </ul>	❖ Students will be able to understand IPO cycle and can identify storage devices	<p>❖ Show system unit of computer (Inside of CPU)</p>  <p>❖ Ask students to collect pictures of different storage devices and paste in notebook</p>  <p><b>Secondary Storage Devices</b></p>	❖ Demonstration will be shown on the ICR.	<ul style="list-style-type: none"> <li>❖ Objective types questions</li> <li>❖ Label the various parts of CPU (Page no. 07)</li> </ul>

<p>2</p>	<p>Working with Windows</p> 	<p>June (26)</p>	<p>(06)</p>	<ul style="list-style-type: none"> <li><input type="checkbox"/> To enable the students to learn start button and start menu</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Students can create, save, open, rename, search, delete, restore and copy file.</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Create a new folder in a document and save it with own name. Create a new file save it in own name folder.</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Demonstration will be shown on the ICR</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Make a list of icons that appear on desktop with their explanation (Page no. 15)</li> </ul>
<p>3</p>	<p>Editing in Word</p> 	<p>July</p>	<p>(08)</p>	<ul style="list-style-type: none"> <li>• To enable the students to study about editing, selecting, inserting, replacing, copying and deleting text.</li> <li>• To Spell check and find and replace the spelling.</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Students can open MS Word 2016 and can perform formatting in it.</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Open MS Word 2016, using different font style and sizes. Write an essay on any topic of your choice.</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Demonstration will be shown on the ICR.</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Write a story on your own and add the pictures related to it in the word document. (Page no. 28)</li> </ul>

4	<p>Formatting in Word</p>			<p>To enable the students to know more about formatting of Microsoft word 2016. To modify page layout. To insert Header and Footer.</p>	<p>❑ Students can open MS Word 2016 and can perform formatting in it.</p>	<p>Write some sentences in MS Word and change the colour of each line, use different font for all sentences, save and exit the program</p> 	<p>❑ Demonstration will be shown on the ICR.</p>	<p>Identify the font styles (Normal Bold, Italic, Underline) in the following adjectives.</p> <p>(Page no. 43)</p>
5	<p>Introduction to PowerPoint 2016</p> 	<p>October(17)</p>	<p>(07)</p>	<ul style="list-style-type: none"> <li>• To study how to start power point, main screen of power point and its features</li> <li>• Add slides, change layout, add pictures, transitions</li> <li>• Save the presentation.</li> </ul>	<p>❖ Students can open Power Point Presentation and can perform different formatting in it.</p>	<p>❖ Prepare a presentation on any topic of your choice.</p> 	<p>❖ Demonstration will be shown on ICR.</p>	<p>❖ Trying out different slide layouts for different topics (Page no. 65)</p>

6	<p>Movement of a Sprite</p> 	November (25)	(08)	<p>To enable the students to study the components of Scratch, changing the Appearance of a Sprite, Drawing and Saving project in Sprite To give Sound and Music to Blocks menu</p>	<p>Students can open Scratch Window and can identify the components of Scratch Window.</p>	<ul style="list-style-type: none"> <li>❖ Save your drawing and exit from scratch.</li> <li>❖ Re-open a drawing in Scratch.</li> <li>❖ Creating a script in scratch</li> </ul> 	<p>Demonstration will be shown on the ICR</p>	<ul style="list-style-type: none"> <li>❖ Objectives type questions</li> <li>❖ Draw the following shapes in scratch.</li> <li>❖ (page no.80)</li> </ul>
7	<p>An introduction to the Internet</p> 	December (23) January (09)	(14)	<p>To enable the students to study internet and its uses, opening a websites and web browser and basic terms related to Internet.</p>	<p>Students can open web browser and identify the components of browser window.</p>	<ul style="list-style-type: none"> <li>❖ Write down 5 uses of internet in your book.</li> <li>❖ Write any 4 web browsers.</li> </ul> 	<p>Demonstration will be shown on the ICR.</p>	<p>Write some of the uses of internet. (Page no. 91)</p>

Subject Teacher  
Mrs. Supriya Ankush  
Mrs. Komal Ankush

Moderator

Principal